

ASSESSOR NETWORK WORKSHOP

Action Statement

Meeting held:	7.30 am Tuesday 13 September 2011	
Venue:	Seminar Room, Wyllie Arthritis Foundation Building 17 Lemnos Street, SHENTON PARK	
Present:	Access Training Arrow Training Ashley Institute of Training Challenger Institute of Technology Chase Performance Excella Training Excella Training Flexible Training Solutions Franklyn Scholar Just Careers Training Logistics Training Council Logistics Training Council Logistics Training Council Logistics Training Council Miro Training Centre Miro Training Centre Monster Solutions NAM Training Consultants National Institute of Training National Institute of Training Nationwide Training Nationwide Training Navitas Workforce Solutions Navitas Workforce Solutions Navitas Workforce Solutions OneWorld Learning Richard's Mining Services Richard's Mining Services Skills HQ Spring Into Training Company Wrightway Road Training Wrightway Road Training	Debra Wood Kerry Stenner Melissa Nicolson Sherrell Crisp Chris Lewis Susanne Alexander Belinda Kimuli Gillian Smith Amanda Barrett Trudi Fitzpatrick Jillian Dielesen Norma Nisbet Michael Taremba Kevin O'Leary Mirella Butcher Robin Boccia Jo Blaney-Murphy Neil Mills Alex Pereira Martin Leavesley Gavin Trim Libby Gaggin Andrew Christofides Dan Batey Kylie Soanes Jan Rose Claudia Stronach Sharon Gordon Stuart Pottinger Anne Stocks David Marshall Dolores Marshall
Apologies	Ashley Institute of Training Australian Industry Training Providers Centre for Excellence in Rail Training Challenger Institute of Technology CPB Group Pty Ltd Drive Safe WA Drive Safe WA Earthworks Training and Assessment Services Flexible Training Solutions MTACS Group Nara Training Pilbara TAFE WA Freightlines	Natalie Francke Shelley Richards Andrew Moller Rhoda Takiwa Russell Bradley Glynis van Leeuwen John van Leeuwen Brian Kakoschke Peter Moynihan Vanessa van der Swaagh Joe Reither Bruce Muir Andy Cosgrove

Matters Arising		Name
1	Welcome and introduction of staff including new member Kevin O’Leary	JD
2	<p>TLI10 update</p> <ul style="list-style-type: none"> • Continuous improvement register – RTOs were encouraged to register with the TLISC to ensure updates. Some of these were highlighted on screen, eg new heavy vehicle recovery unit; skills sets wanted by industry; road tunnel control operations; revision of licensed units; cash in transit, which is now longer in training package but can still be delivered until teach out; scheduling units of competency; new streams in Diploma of Logistics - business operations stream and stevedoring stream. www.tlisc.com.au/index.php?menuID=215 • Draft new layout for units of competency – new UOCs to be signed off by all ISCs shortly. ISCs have three years to implement the changes and rewrite all their units to reflect the changes. Some planned changes include no range statement as previously – type of equipment to be used will appear under “application”. Range of conditions includes regulatory requirements, specific conditions applicable to UOC. Mapping of ACSF 5 core skills to be included under Foundation Skills in every UOC. Action: Draft UOC to be attached with Action Statement. • Certificate IV in Driving Operations – currently on TLISC website for feedback. Covers fuel tankers, LP gas tankers, and Heavy Recovery. • TLI07 teach out period - Some RTOs said they had been advised by the Apprenticentre that October is the cut off date for the delivery of TLI07, even though the training package was not on NTIS until March this year. One RTO who had been given approval was told by the Apprenticentre they would look at it on a case by case basis. Action: LTC to contact the Apprenticentre and Department of Training and Workforce Development for clarification of the arrangements. 	<p>JD</p> <p>NN</p> <p>NN</p>
3	<p>Audit arrangements - It was noted that those RTOs who will now be audited by ASQA have been told that it will take four months to update their scope, due to a large backlog caused by the new arrangements. This means they will not be able to deliver their qualifications for four months. Action: The LTC will investigate this matter further with ASQA.</p>	JD
4	<p>LTC’s Annual RTO Forum – the date has been set for 18 November, but the venue is to be finalised. We are looking for a venue with plenty of parking. One suggestion was Technology Park in Bentley, another the Garden Office Park in Osborne Park. Guest speakers will include representative from TLISC, either CEO or new Training Manager. The LTC welcomes feedback from RTOs on agenda items. Action: Confirm venue and advise RTOs accordingly.</p>	JD
5	<p>TLWAG conference in Brisbane – Jillian attended the annual conference where she gave a presentation on workforce development. She will talk more in depth about the conference at the Annual RTO Forum.</p>	JD
6	<p>Training Excellence Awards Presentation 2011 - this will be held on Friday 16 September. There are three finalists who are involved in Transport and Logistics – Mark Schuts (Vocational Student of the Year,) Nara Training and Australian College of Training (Small Training Provider of the Year). The LTC awards may be running next year, and the Training Awards will definitely be promoted.</p>	JD

	Matters Arising	Name
7	<p>National Workforce Development Fund – It was agreed that not much time had been given to submit expressions of interest for this program, and links to the information were not initially working. As a result no RTOs present have submitted an EOI for this project. The LTC will find out when the next round is being offered and advise RTOs in advance. RTOs will also need to have knowledge of the funding arrangement so they can advise industry appropriately.</p>	JD
8	<p>Workforce Development – The LTC is currently updating its Environmental Scan and Workforce Development Plan (WDP), a draft of which is due at the Department by the end of October, with the final version due in November. The LTC has been involved in a national questionnaire called The Gauge and organised by the TLWAG group. It has been sent to all industry stakeholders and industry associations who have in turn forwarded the questionnaire to their members. So far there have been 37 responses with a target of 100 responses. Smaller companies will be assisted in completing the survey when visited by the LTC. RTOs were asked to remind employers to complete the surveys which will inform the WDP. RTOs were also asked to complete an RTO survey at the workshop, which will also be used to inform the WDP.</p> <p>Action: Survey will be sent electronically to remainder of the RTO network.</p> <p>The State Priority Occupation List (SPOL) determines funding in the State for training. All training councils were sent a list of all occupations and identified those relevant to their industries. Qualifications were then added and all occupations were ranked 1-10, depending on their need. Priority occupations must also be identified in the Workforce Development Plan. Currently transport related occupations are generally rated as quite low, and this is something the LTC will look at in conjunction with industry associations. For more information: www.dtwd.wa.gov.au/dtwd/detcms/navigation/state-priority-occupation-list/</p> <p>The National Priority Occupation List has just been released by DEEWR (see link below).</p> <p>www.deewr.gov.au/Skills/Programs/SkillTraining/nwdf/Documents/PriorityOccupationsList.pdf</p>	JD
9	<p>TLISC update – there have been some changes at the TLISC with a new CEO and a new training manager who has just been appointed. This year there has been little representation from the TLISC in Perth, compared to previously and this will be discussed with the TLISC. Please advise the LTC if there are any problems with the training package so we can follow up and advise the DTWD.</p>	JD
10	<p>Other business</p> <ul style="list-style-type: none"> • LINC Website - through the TLWAG group the LINC website (a transport careers information website) has been updated and now includes a WA component. This is funded by the Freight Council of WA and overseen by the Department of Transport. The LTC has input into the WA content. RTOs were invited to go to the website and send any suggestions/changes to the LTC. Website: www.the-linc.com.au. • Training.gov.au website – It was mentioned that under the new website, RTOs are listed under their auditor eg TAC or ASQA, and this can be disadvantageous as most organisations are not familiar with the audit process or the auditors. <p>Note: Travis Cacciola from DTWD is currently reviewing the website and providing feedback to training.gov.au.</p> • Driving Operations qualifications – there have been a number of concerns regarding driving operations. These include confusion over the licensing units, some job roles not being covered, some core units being inappropriate for specific job roles and concerns regarding industry consultation. It was decided to hold a workshop to discuss some of these issues and RTOs will be advised when this has been arranged. 	JD

Matters Arising	Name
<p>Action: Organise a date for the workshop and advise RTOs.</p> <ul style="list-style-type: none">• New project - pathways for warehousing and logistics – currently there are no clear cut pathways for entry into the industry. The new project, funded by DTWD, will identify job roles and pathways into the industry. It is planned to produce a CD showing different industry sectors, and a 30 minute DVD on the logistics chain. This will give students access to areas they aren't able to go to due to safety issues, eg port facilities.	
<p>11 Meeting closed at 9.35 am.</p>	