

## ASSESSOR NETWORK WORKSHOP

### Action Statement

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| <b>Meeting held:</b> | 8.00 am Tuesday 21 September 2010  |  |
| <b>Venue:</b>        | Seminar Room, Wyllie Arthritis Foundation Building<br>17 Lemnos Street, SHENTON PARK   |  |
| <b>Present:</b>      | Kerry Stenner<br>Darin Shepherd<br>Anni Hoddinott<br>Russell Bradley<br>Anne-Maree Baker<br>Brian Kakoschke<br>Merinda Richmond<br>Allison Telling<br>Barry Welch<br>Sharon Thomson<br>Michael Taremba<br>Jillian Dielesen<br>Norma Nisbet<br>Neil Mills<br>Joe Reither<br>Kaye Reither<br>Eric Teed<br>Mel Nicolson<br>Karen Twort<br>Margaret Byrne<br>Dave Wallenborn<br>Anne Stocks<br>Alice Clark<br>John Theodorsen<br>Neil McCleery<br>Mychelle Morrissey | Arrow Training Services<br>ASPAC Training<br>ASPAC Training<br>CPB Group<br>Durack Institute of Technology<br>ETAS<br>F4 Solutions<br>Heliwest<br>Jobs West<br>John Holland<br>Logistics Training Council<br>Logistics Training Council<br>Logistics Training Council (Facilitator)<br>NAM Training<br>Nara Training<br>Nara Training<br>National Institute of Training<br>National Institute of Training<br>Nationwide Training<br>RAC Driving Centre<br>Railtrain<br>Spring into Training<br>Statewide Institute of Training<br>Stirling Skills Centre<br>Stirling Skills Centre<br>ITS Training |
| <b>Apologies</b>     | Shelley Richards<br>Sherrell Crisp<br>Kingsley Waterhouse<br>Brian Butterworth<br>Geoff Duke<br>Bruce Muir<br>Paul Regan<br>Lisa Thorpe<br>Roger Bradshaw<br>Judy Reynolds   | Australian Industry Training Providers<br>Challenger Institute of Technology<br>Challenger Institute of Technology<br>J2S Group<br>Laing O'Rourke<br>Pilbara TAFE<br>Public Transport Authority<br>Spring into Training<br>Transport Forum<br>Westnet Rail   |

| Matters Arising |   | Name |
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| 1               | <b>Welcome and introductions</b>  | NN   |
| 2               | <p><b>LTC Update Jillian Dielesen</b></p> <ul style="list-style-type: none"> <li>• <b>Introduction of</b></li> <li>• <b>Workforce Development Plan</b> – Jillian outlined the process of gathering information for the environmental scan, the workforce development plan and the industry critical skills list. The draft of the workforce development plan has been circulated for feedback and will be available in its final form at the end of October. The environmental scan has been removed from the website for update and notification will be sent out when this has been completed.</li> <li>• <b>TLISC Update Jillian outlined the changes and proposed changes to the training packages under the TLISC.</b> <ul style="list-style-type: none"> <li>• <b>Training Package Update</b> – TLI10 will be available early next year. The updated training package which will have new coding and will reflect job roles. It will also incorporate environmental sustainability, which is now a requirement of all training packages. Version 3 of the Aviation package has been endorsed.</li> <li>• <b>My Skills Builder</b> - an initiative of the TLISC that provides detailed information for industry about suitable competency, training and qualification options for its workforce. The website can be used to find suggested qualifications, identify units of competency and map out pathways to build qualifications in road, warehousing and rail. <a href="http://myskillsbuilder.com.au/">http://myskillsbuilder.com.au/</a></li> <li>• <b>Skillgap</b> - a tool to assist organisations in evidence-based workforce planning and analysis to improve the capacity of the sector and to identify and manage workforce planning priorities. This aims to give the Government a more robust overview of common issues and be better able to identify the most urgent and critical workforce issues in the sector as a whole. <a href="http://www.skillgap.com.au/index.php">http://www.skillgap.com.au/index.php</a></li> </ul> </li> <li>• – to be held on 2 December at the Wyllie Arthritis Foundation Building in conjunction with the TLISC. Guest speakers will be invited and the afternoon sessions will include workshops with the TLISC. Attendees were asked to email any suggestions for relevant guest speakers. RTOs will be advised of more details closer to the date.</li> <li>• <b>Training Excellence Awards 2011</b> – following a disappointing lack of nominations by the transport industry for the training excellence awards in recent years, the LTC has decided to conduct its own awards in February 2011 with a view to mentoring the nominees to participate in the Training Excellence Awards. Jillian encouraged companies to participate, and offered the support and assistance of the LTC. For further information please contact Michael at the LTC on 9388 8781 or email <a href="mailto:michael@logisticstc.asn.au">michael@logisticstc.asn.au</a>.</li> <li>• <b>CleanRun Ecodrive</b> – An initiative by the Department of Environment and Conservation aimed at improving air quality by reducing vehicle emissions. This is a do-it-yourself resource package for fleet operators who want to reduce fuel use and related emissions by working with drivers to make small changes to their driving habits. The kit provides the resources to develop an ecodrive training program in-house, including driver training materials developed by experts in the transport industry. The LTC supports this program which will be launched within the next few months. For more information please contact Norma on 9388 8781 or email <a href="mailto:norma@logisticstc.asn.au">Norma</a></li> </ul> | JD   |

| Matters Arising |  | Name |
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| 3               | <p><b>Presentation by Rozana Kemp and Rebecca Brown, Training Accreditation Council</b></p> <p>Rozana outlined the changes to the AQTF which took effect from 1 July 2010. The AQTF has been revised and strengthened and there is clear separation between initial and ongoing registration; an increased focus on Conditions of Registration. Registered RTOs must comply with the AQTF Essential Conditions and Standards for Continuing Registration - available at <a href="http://www.training.com.au">www.training.com.au</a>. National Guidelines for Risk Management have been strengthened to align with Australian Standard for Risk Management.</p> <p>A query was raised regarding a trainer/assessor/RTO choosing to obtain the qualification it was delivering in order to demonstrate vocational competence (as opposed to say mapping their skills and experiences against the requirements of the qualification they were delivering). The AQTF has responded as follows:</p> <p>RTOs delivering the 'new' qualification, which has since changed from what they hold), are now in a position of having to demonstrate vocational competence (without taking the approach that they took last time, that is getting the qualification). RTOs would need to undertake an activity where they compare their previous qualification as well as their current skills and experiences against the requirements of the new training package qualification they are delivering.</p> | RK   |
| 4               | <p><b>Presentation by Kathy Busby, Schools/VET Coordinator, McGraw Hill</b></p> <p>Kathy presented an advance copy of a new resource by McGraw-Hill "A Framework for Supply Chains: Logistics Operations in the Asia-Pacific Region" which is mapped to the competencies of the TLI07 Training Package and aligned to the Diploma in Logistics. The book is due for release in November 2010 and will sell at \$69.95. It includes access to an on line learning centre for both students and instructors. The instructor resource manual provides chapter summaries, solutions to end of chapter questions and additional teaching resources. For more information go to <a href="http://www.mcgraw-hill.com.au/">www.mcgraw-hill.com.au/</a> or email Kathy - <a href="mailto:Kathryn_bushby@mcgraw-hill.com">Kathryn_bushby@mcgraw-hill.com</a>.</p> <p>Kathy advised that a resource publication in warehousing is also being written and this is due to be released in 2012. This will also map against the TLI training package. The company is looking for input from interested parties, so this is an opportunity to have some Western Australian input into the publication. The LTC is looking at the possibility of coordinating a group to become involved if there is sufficient interest. This will be discussed further at the RTO Forum in December.</p>  |      |
| 5               | <p><b>Any Other Business</b></p> <p>No other business – meeting closed – 9.45 am</p>   |      |